

## About The Library

CNLU Library came into existence in 2006 with the establishment of the University in the campus of A. N. Sinha Institute. In August 2010, University shifted to its own campus, and the library shifted to its present portal of knowledge: '**Nishant-Nilayam**' (a place where the darkness ends).

Library is the heart of the University and acts as a temple of learning.

The mission of the library is to provide information services and access to bibliographic and full text digital and printed resources to support the scholarly and informational need of the university community. CNLU library has become the major instrument for achieving the goals of evolving and imparting comprehensive legal education at all levels to acquire excellence.

### **INFRASTRUCTURE**

The CNLU Library is situated on the ground floor of the huge three storeyed building 'Nishant Nilayam'. It is spread over 16,356.84 Sq. Ft. area. The library is sprawling, spacious and Air-Conditioned. It is well equipped with modern facilities like RFID, Wi Fi, CCTV, Remote Access, Computer Lab, etc. Library is divided into different sections like, User Section, Journal Section, a Reference section, Central Hall, and a Common Hall for browsing and studying with personal books with total seating capacity of 168.

The library possesses a rich collection on information resources in the form of CD- ROMs, on-line databases, books, e-journals, reports, thesis etc. Library has an opulent collection of more than 20000 books. Library subscribes more than 50 Indian and Foreign Journals/ Magazines and 09 Newspapers. It follows universally accepted DEWEY DECIMAL CLASSIFICATION (DDC) scheme for classifying books. The library has adopted an open access system to facilitate users to have easy access to the library resources

Besides print collection, Library provides several online and digital resources. The open-source library management software KOHA has been used to automate library housekeeping services.

### **Different Sections of Library**

**User Service Section** consists of Circulation Counter, OPAC, Bare Acts, Not to be Issued Books, Photocopy Service, New Arrivals, Faculty Publications and Librarian's Chamber. Separate Reading facility for Faculty & Research Scholars has also been provided in this section.

**Textbook Section** is the section where all the textbooks of law and other subjects have been kept in open stacks in classified manner. Beside the stacks reading facility with workstation tables & chairs have also been provided.

**Reference Section** is the most valuable section of the library, where a huge collection of back volumes sets of National & International Journals, Reports & Encyclopaedias have been kept. These volumes are regularly updated.

**Periodical Section**, where the subscribed learned journals are displayed, is a huge reading hall with tables & chairs for students.

**Open Central Hall** is a large hall in the centre for light reading like newspapers, magazines, & literary fiction.

**Common Reading Hall** is the area, where students can study with their personal books.

### **Library Management Software**

Library has adopted widely used open-source Integrated Library Management Software KOHA for automation of library house-keeping services.

### **Library Security & Surveillance**

RFID system and CCTV cameras are properly installed in the library.

### **LIBRARY RESOURCES**

The CNLU library has developed an opulent collection of primary and secondary legal materials on various subject areas of Law, Economics, Linguistics & Literature, Political Science, Sociology, Management, & other interdisciplinary sections related to Law and Legal studies in print as well as digital and electronic format.

Print Collection covers more than 20000 books, commentaries and treatises, national & international journals, reports, bare acts, reference collections, legal encyclopaedias, and dictionaries, yearly digests, etc. A good number of English & Hindi literary fictions are also available for recreational use. Books are classified and properly arranged in shelves according to their DDC notations. Library has adopted open access system and bay guides with broad subjects and DDC numbers have been provided for easy locating the documents. To find out the books, bare acts, theses and dissertations, back volumes of Journal & reports, etc., users can search the library catalogue OPAC (Online Public Access Catalogue). Library Management Software KOHA is used for different house-keeping operations of library.

Library subscribes academic and reporting publications on law and allied subjects covering national and international jurisdiction. Besides referred journals, reputed national & international magazines, and newspapers are procured by the library.

Beside print resources, Library subscribes a wide range of electronic databases containing e-journals, and e-books. These e-resources are available to the users with remote access facility.

### **OPAC**

#### **Subscribed Journals**

1.	AIR Accidental Claim & Compensation Cases
2.	AIR All India Reporter
3.	AIR Cheque Dishonour Reports
4.	AIR Civil Cases
5.	AIR Criminal Law Journal
6.	AIR Labour & Industrial Cases
7.	AIR Law Lines
8.	AIR Supreme Court Weekly
9.	Annals of Library and Information Science
10.	Bihar Bar Council Journal
11.	Company Law Journal
12.	Consumer Protection Judgment
13.	Corporate Law Advisor
14.	Corporate Professional Today
15.	Economic & Political Weekly
16.	Education Law Cases
17.	Goods & Services Tax Cases
18.	Harvard Business Review

19.	Income Tax Reports ( <b>Bound Vol.</b> )
20.	Income Tax Tribunal Decisions
21.	India Quarterly Review
22.	Indian Bar Review
23.	Indian Journal of Public Administration
24.	Indian Law Institute (Lifetime)
25.	Labour Law Journal
26.	Man In India
27.	Patent & Trademarks Cases ( <b>Bound Vol.</b> )
28.	Patna Law Journal Report ( <b>Bound Vol.</b> )
29.	Right to Information Reporter
30.	SEBI & Corporate Laws
31.	Seminar
32.	Sociological Bulletin
33.	Supreme Court Cases ( <b>Bound Vol.</b> )
34.	Supreme Court Journal
35.	Supreme Court Reports
36.	Taxman
37.	Third Concept
38.	University News
39.	World Focus

### Subscribed Magazines

1.	Competition Success Review
2.	Down To Earth
3.	Frontline
4.	India Today
5.	Legal News & Views
6.	Lex Witness
7.	Outlook
8.	Pratiyogita Darpan
9.	The Week
10.	Time
11.	Yojana

### Subscribed Newspapers

1.	Economic Times
2.	Hindu
3.	Hindustan Times
4.	Indian Express
5.	Telegraph
6.	Times of India
8.	Dainik Jagran
7.	Hindustan
9.	Prabhat Khabar



### Back Volume Sets of Journals & Reports


AIR Accident Claims & Complain Cases	2013-2020
AIR Cheque Dishonour Reports	2013-2020
AIR Civil Cases	2013-2020
AIR Law Lines	2013-2020
AIR Privy Council	1914-1950
AIR Ready Reckoner	2001-2020
AIR Supreme Court Weekly (SCW)	1997-2020
All England Law Reports (AELR)	1558-1960
All England Law Reports (AELR)	1961-2018
All India Reporter	1924-2020
Annals of Library & Information Studies	2018
Australian Law Reports	1973-2016
Bihar Bar Council Journal	2010-2019
Bihar Law Judgment (BLJ)	1982-2012
Butterworth Medico Legal Reports (BMLR)	1995-2019
Calcutta Weekly Notes	1896-2011
CNLU Law Journal	2010-2019
Company Law Journal	2013-2020
Consumer Protection Judgment (CPJ)	2010-2019
Corporate Law Adviser	2002-2020
Corporate Law Cases	2006-2012
Corporate Professional Today	2014-2020
Criminal Law Journal (CLJ)	1950-2020
Criminal Law Review (CLR)	1954-2018
Current Law Yearbook (CLYB)	1948-2018
Economics & political Weekly	2007-2020
Education Law Cases	2014-2020
English Reports	Vol. 1- 178
Goods & Service Tax	2019-2020
Harvard Business Review	2016-2020

Harvard Law Review (HLR)	1887-2018
Hayward's Patent Cases	1600-1883
Human Rights Law Reports-U.K. Cases (HRLR)	2000-2018
Income Tax Reports (ITR)	1969-2020
Income Tax Tribunal	2019-2020
Indian Bar Review	2015
Indian Journal of Public Administration	2019
Indian Management	2016-2020
Intellectual Property Quarterly (IPQ)	1997-2018
International Arbitration Law Review (IALR)	1997-2017
International Law Reports (ILR)	1919-2019
International Legal Material (ILM)	1962-2016
International Trade Law & Regulation (ITLR)	1995-2018
Journal of Business Law	1957-2018
Journal of Indian Law Institute (ILI)	2001-2019
Journal of Intellectual Property Rights	2009-2016
Judgment Today	2001-2008
Judicial Review	1996-2013
Labour Industrial Cases (LIC)	1968-2020
Labour Law Journal	2019-2020
Law Animated World	2009-2017
Law Quarterly Review (LQR)	1885-2018
Law Reports	1865-2017
Law Reports of Commonwealth (LRC)	1980-2016
Mainstream	2019-2020
Man In India	2019
Modern Law Review (MLR)	1937-2014
Moore's Indian Appeals	1836-1872
Patent & Trademark Cases	2009-2020
Patna Law Journal	1968-2019




Public Law	1956-2018
Reports of Patent Cases (RPC)	1884-1996
Reports of Patent, Design, and Trademark Cases	1998-2016
Reports of The Law Commission of India	Vo. 1-20
Right to Information Reporter	2012-2020
SEBI and Corporate Law	2010-2020
Seminar	2014-2020
Sociological Bulletin	2019
Stanford Law Review	1948-2018
Supreme Court Cases (SCC)	1969-2020
Supreme Court Journal	2008-2020
Supreme Court Labour Judgment	1950-2019
Supreme Court Reports	1966-1975
Taxation Law Reports (TLR)	2009-2012
Taxman	2014-2020
Third Concept	2010-15,19,20
United State Supreme Court Reports	1926-1955
United State Supreme Court Reports	1956-2018
World Focus	2009-2020
Yale Law Journal	1891-2018

## E- Resources

 <p><b>aironline.in</b> Information Unlimited</p>	<p>All India Reporter has always been a pioneer in publishing High Court and Supreme Court Decisions since 1922. These publications are now available on the CD Rom as well as the web medium. It also contains AIR Manual series, Digest's on various topics, Exhaustive and most researched Commentaries on various Acts, etc.</p>
 <p><b>SCC<sup>®</sup></b> <b>ONLINE</b> The surest way to legal research!</p>	<p><b>SCC Online</b> is a product of Eastern Book Company primarily providing Supreme Court of India Cases publishing in SCC Weekly. SCC Online is known as most authentic source for SC Judgments due to its case notes and effective search. Other than cases, SCC Online coverage includes Articles published in SCC and Practical Lawyers, Central and few coverages of States Legislation, Law Commission of India Reports and Selective Judgement of High Courts of Indian States.</p>

	<p><b>Westlaw Asia</b> is one of the primary online legal research services for lawyers and legal professionals. In addition, it provides proprietary database services. Information resources on Westlaw include more than 40,000 databases of case law, state and federal statutes, administrative codes, newspaper and magazine articles, public records, law journals, law reviews, treatises, legal forms and other information resources of India, Australia, Canada, United Kingdom and United States and European Union. Westlaw Collection includes 1600+ Academic Journals; Legislation of Australia, Canada, European Union; United Kingdom &amp; United States of America.</p>
	<p><b>Manupatra</b> is a comprehensive online legal and business policy database. It contains judgments of Supreme Court of India, High Courts of Indian States, Tribunals, Commissions and Commission and Committee Reports, Gazette Notifications, Circulars, Bare Acts, Rules and Regulation, Ordinance and Pending Cases and Legal material on subject based research. It provides comprehensive search techniques including Manu Search, Legal Search, Citation Search and Act Search.</p>
	<p><b>HeinOnline</b> is online research database with more than 100 million pages of legal history available in an online fully searchable, image-based format. HeinOnline bridges the gap in legal history by providing comprehensive coverage from inception of <u>more than 2000 law and law related periodicals</u> and 5000+ Classic Ebooks. HeinOnline provides exact page images of the documents in PDF format just as they appear in the original print. This means that all charts, graphs, tables, pictures, handwritten notes, photographs, and footnotes. HeinOnline is counted as best database for access of academic articles form research purpose.</p>
	<p>India's first eBook reader for legal content which comprises of 400+ eBooks including Students Books, digest and commentaries, Central Acts and Rules, Statutory law manuals, Dictionaries, etc.</p>
	<p><b>JSTOR</b> archival collections contains 12 million scholarly journals articles, books, images of across 75 disciplines.</p>
	<p><b>CLA Online</b> is a product of Corporate Law Advisor. It provides digital contents of Corporate Law Advisor Magazine along with Business Law Supplement. IT covers all volumes since its inception of both corporate law Adviser and Business Law Supplement. It provides comprehensive search techniques like article search, case law search, notification search, circulars search, acts search, rules search and regulations search</p>
	<p><b>Lexis Advance®India</b> is a revolutionary and unmatched online legal research platform that provides access to latest full text and headnote judgments from Supreme Court of</p>



	<p>India, all leading High Courts and from various Tribunals, the Universal Bare Acts with Rules and Regulations and legislations, 400+ leading and authoritative commentaries and analysis by renowned legal experts and various Indian Journals. It has International Content covering primary and secondary legal sources from the US, the UK, Canada, Australia, New Zealand, and other Commonwealth countries.</p>
	<p><b>The Economic and Political Weekly (EPW)</b> is a weekly peer-reviewed academic electronic journal covering all aspects of social sciences.</p>
	<p><b>Bar &amp; Bench</b> is India's leading news source for anything, and everything connected to the world of law.</p>

## LIBRARY SERVICES & FACILITIES

CNLU Library is committed to fulfil the objectives of the University by catering the scholarly and informational needs of the users. The library acts as a major instrument for achieving the goals of evolving and imparting comprehensive legal education at all levels to acquire excellence.

### Library Services

library provides a variety of information services to the users for maximum utilization of its resources.

- **Circulation Services**  
Library offers borrowing facilities, reservation of library document, collection of fine, no dues certificates, re-shelving of documents.
- **Reference Service**  
Library provides both anticipatory and responsive reference services to its users.
- **Literature Search Service**  
On demand of the users, library provides literature search service from print material to electronic databases.
- **Current Awareness Services**  
Library provides awareness services to its patrons and keep them abreast with recently published scholarly literature and reviews in the field of law and legal studies.
- **Email Alert Services**  
Library sends electronic alert services to its patrons about the table of content and new arrivals in the library.

### Library Facilities

- **Reprography Service**  
Library provides photocopy & printout facilities to its patrons subject to copyright laws.
- **OPAC**  
Library provides electronic access to about 20,000 bibliographic records of library Books, Bound volumes of Journals, Reports, Theses and Dissertations through Online Public Access Catalogue (OPAC).
- **Wi Fi Facility**  
Library is enabled with wi-fi connectivity.
- **Remote Access**



My LOFT is an app for accessing, organizing, sharing digital content and e-resources subscribed by the library.

## RULES & REGULATIONS

The library is primarily meant for bonafide student, faculty & members of the staff of Chanakya National Law University Patna. The outsiders from other university/ institution/alumni may be allowed only with the written prior permission of the Vice-Chancellor/ Registrar for a limited period. They shall, however, must consult the documents within the premises of the library.

### Working Hours

Library remains open on all working days including Sundays and Holidays (Except National Holidays) as per the following schedule. It also maintains flexible timings to facilitate the student's learning schedule.

Monday to Saturday	10:00 AM - 12:00 Midnight
Sunday	10:00 AM - 06:00 PM
Holiday	10:00 AM - 04:00 PM

- Common Reading Hall remains open from 10:00 AM to 12:00 Midnight on all working days including Sundays and Holidays.

<b>Circulation Hours</b>	<b>10:00 AM – 09:00 PM</b>
Book Issue (For Overnight books)	07:30 PM – 08:45 PM
Book Return (For Overnight books)	10:00 AM – 04:00 PM

### Borrowing Privileges / Conditions

#### STUDENTS (L.L.B. & L.L.M.)

No. of Books	Loan Period	Overdue Charges
Two General Books	5 Days Only	Rs. 02:00 Per Day up to 7 Days Rs. 03:00 Per Day up to Next 7 Days Rs. 05:00 Per Day after 14 Days
One Reference Book	Overnight Only	Rs. 20:00 Per Day for 7 Days Rs. 30:00 Per Day for Next 7 Days Rs. 50:00 Per Day after 14 Days

#### RESEARCH SCHOLARS

No. of Books	Loan Period	Overdue Charges
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Four General Books	21 Days	Rs. 02:00 Per Day up to 7 Days Rs. 03:00 Per Day up to Next 7 Days Rs. 05:00 Per Day after 14 Days
No Reference Book	----	-----

- Before submission of Thesis, the Research Scholar must have to return all the books and clear the dues to get “NO DUES CERTIFICATE” from the library.
- Borrowing Card is not transferable. It is mandatory for every user to present himself/herself at the time of borrowing documents from library.

### **VISITING FACULTY**

No. of Books	Loan Period
Three General Books	15 Days
No Reference Book	----

- Visiting/Guest Faculty, who wish to avail borrowing facilities, has to register himself/herself with the library for necessary formalities.
- Visiting Faculty should have to take “NO DUES CERTIFICATE” from the library, before getting relieved from the university.

### **FACULTY**

No. of Books	Loan Period
Five General Books	21 Days
Two Reference Books/ Not to be Issued Books	1 Day

- Faculty are requested to renew the books after 21 Days.
- Faculty may retain 2 books out of 5 for whole semester, where multiple copies are available in the library, subject to requirement of library borrowers.

### **LIBRARY PERSONNEL**

<b>Designation</b>	<b>No. of Books (No Reference Book)</b>	<b>Loan Period</b>
Librarian	5	21 Days
Dy. Librarian	5	21 Days
Asst. Librarian	5	21 Days
Sr. Library Assistant	2	21 Days

### **Renewal**

Books may be renewed once after due date if there is no request against the title. It is mandatory to present the book for renewal.

### **Fine / Overdue Charges**

1. Fine/Overdue charges would be imposed on students/ research scholars who fail to return the book/books on or before the due date.
2. In case of closure of library on due date, the overdue charge will be realised from the very next day.
3. Fine/Overdue charges will be collected immediate after due date up to return date without considering holidays between them.
4. Students participating in moot court competitions should get written approval from the convenor about the topic and period on which they would borrow the books, for exemption of fine.
5. If lost the library card, Rs. 50/- will be charged for duplicate.
6. Documents (including Theses, Journals, and Reports) from reference section are not supposed to be issued.

### **Loss / Damage of Borrowed Books**

In the case of loss/ or damage of borrowed books by any user, the borrower shall be liable to replace the book(s) or bear the cost of replacement with fine.

- If the replacement is not done within 15 days, the defaulters will be charged, as follows: -
  - (A) Two times the cost of the book with fine, if the book is in print.
  - (B) Three times the cost of the book with fine, if the book is out of print.

### **General rules**

- Presence of two library staff (one staff from at least Assistant grade and one Attendant) is mandatory to open the library.
- Every person who enters the library shall sign the gate register in token of his acceptance to adhere to the rules of the library.

All kinds of personal belongings except notebook are supposed to be kept on the property counter at the entrance.

- While browsing books, no book should be replaced by the user on the stack by themselves.
- Books once picked out from the stack, should be left on the reading table if not issued out.
- The physical condition of the book should be checked while checking out. Mutilation of pages if found is to be brought to the notice of the circulation in-charge otherwise the borrower himself/herself shall be responsible for mutilation of the book if detected afterwards.
- Underlining, marking, folding of pages, etc. in the book is strictly prohibited.
- Photocopy service is provided to the users only for library documents, not for personal or outside documents. At a time, only 10% of a document can be photocopied according to the Copyright Act.

This service will not be provided on Sundays & holidays.

- The Readers shall keep silence within the library premises.
- Smoking and spitting are prohibited in the library.
- The readers shall behave in a civilized manner. The Librarian may expel any person if the presence of such a person is liable to create law and order situation.
- The readers are liable for punishment and fine if they either misbehave or damage the books or any other property of the library.
- If a member does not pay off the library dues, the privileges of borrowing books may be suspended till he/she deposits the requisite amount.
- Readers are requested to let the guard check issued books at the Property Counter. Please don't feel offended.
- Token for bag will be issued only for library use hour.
- Library will not be responsible for any valuable thing left in the library hall.
- Watching movie or video on laptop, playing game on laptop, and eating any items are strictly prohibited.
- Books of reference illustrated and rare books, special books, multi-volume collections, serial publications and periodicals will not be issued out.
- Please keep your mobile in silence/off mode.

## LIBRARY TEAM

Sl. No.	Designation	Name	
1.	Librarian	Dr. Nehal Ashraf	Profile
2.	Sr.Library Assistant	Ms. Kumari Amrita	Profile
3.	Sr.Library Assistant	Mr. Shivjee Prasad	Profile
4.	Library Assistant	Mr. Ratnesh Kumar Sinha	
5.	Library Assistant	Mr. Shiv Shankar Kumar	
6.	Record Assistant (Attendant)	Ms. Punam	
7.	Record Assistant (Attendant)	Mr. Dilip Kumar	
8.	Attendant	Mr. Sanjay Kumar	
9.	Attendant	Md. Aslam Ansari	
10.	Attendant	Mr. Santosh Kumar	

**CONTACT** (Email, Mobile Number & Social Media Links)

**GALLERY**

**Y** (Photos, Documentary)